



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

MINUTES of Managing Committee Meeting

Minutes of the Emergent Meeting of the Managing Committee held on Friday, 3rd July, 2020 in the Meeting Room at 12.30 pm – with the requisite social distancing, wearing of masks, thermal screening and hand sanitisation.

Present -

1. Mr Samraant Virmani, President
2. Mr Anil Agarwal
3. CA Inder K Batta
4. PP Iqbal Wasu
5. PP Vimal Deep Singh
6. CA Anurag Sangal

President Samraant Virmani was requested to take the Chair.

He welcomed all the Members and sought their blessings for him to be able to discharge his duties in sole interest of the Club for the ensuing year; and expressed his gratitude to them for their support. He further apprised that this Meeting was called at a shorter notice and all Directors have accorded their consent for the shorter notice.

1. Vice President

President Samraant Virmani proposed that given his experience and seniority in Club, CA Inder K Batta be appointed as Vice President of the Club. This was whole heartedly seconded by all present and it was unanimously resolved that –

“CA Inder K Batta be and is hereby appointed as Vice President of the Club for this year on 2020-21”

2. Club Committees

President Samraant Virmani suggested that we must actualise and focus on any and all working of the Club with our expertise and interest; and accordingly, it was discussed and decided to duly constitute and authorise the following Committee(s) with a respective Convenor and Co-Convenor(s) for the requisite work –

- a) *General Administration*
Convenor = President Samraant Virmani
Co – Convenor(s) = PP Iqbal Wasu, CA Anurag Sangal
- b) *Finance, Accounts and Revenue Compliance*
Convenor = CA Inder K Batta
Co – Convenor = CA Anurag Sangal
- c) *Building Exterior and Interiors*
Convenor = Mr Anil Agarwal
Co – Convenor = PP Iqbal Wasu
- d) *Messing*
Convenor = PP Vimal Deep Singh
Co – Convenor = PP Iqbal Wasu



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

Club Committees...contd

- e) *Bar*
Convenor = President Samraant Virmani
Co – Convenor = CA Inder K Batta
- f) *Entertainment*
Convenor = CA Anurag Sangal
Co – Convenor = President Samraant Virmani
- g) *Sports*
Convenor = PP Iqbal Wasu
Co – Convenor = Mr Anil Agarwal
- h) *Swimming Pool*
Convenor =
Co – Convenor = PP Vimal Deep Singh
- i) *Library*
Convenor =
Co – Convenor = Mr Anil Agarwal
- j) *Garden*
Convenor =
Co – Convenor(s) = CA Inder K Batta

President Samraant Virmani requested all the Committee(s) to draw up their respective plans listing the priority and budget and invite any Member to be co-opted into their Committee, if so desired.

3. **Banking Operations**

“Resolved that any and all Banking Operations viz., Savings Accounts, Current Accounts, Fixed Deposits, Internet Banking and other operating instructions to the Bank(s) be authorised only under the Joint Signatures of ‘any Two of the following Three’ as under –

- a) Samraant Virmani, President
- a) CA Inder K Batta, Convenor Finance
- b) CA Anurag Sangal, Co-Convenor Finance

Further Resolved that the Secretary send an Official Letter to all the Banks along with a Certified True Copy of this Resolution and the Specimen Signatures of the abovenamed Signatories requesting the Banks to delete the names of the previous signatories and add the names of the new signatories.”

Thereafter, the following matters were taken up at the instance of and/or permission of the Chair.

4. **‘Interest of the Institution is Supreme’**

President Samraant Virmani suggested that we reiterate, reaffirm and adopt our ‘Appeal for Votes’ as our ‘Scheme of Work’ in adhering to the dictum ‘Sanstha Hith Sarvopari’, and after discussion, it was resolved that -



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

“Any decision taken by this Managing Committee shall conform to these guiding principles and we commit to manage the Club with -

- a) **Vision** = every Member taking pride in the Club
 - i) quest for quality in everything
 - ii) website and digital platforms to take part of the Club to Members’ home(s)
 - iii) participative, enlightening and enriching events
 - iv) cater to all age groups
 - v) premium ‘Doon Club Experience’ on every visit
- b) **Mission** = solve legacy problems & initiate structural and operational reforms
 - i) become a 100% compliant institution
 - ii) enhance the glow of our heritage
 - iii) innovate and imagine
 - iv) operate efficiently in all facets
 - v) unmatched Membership Services
- c) **Values** = transparency, integrity and accountability
 - i) disclosure of Board Meetings within 7 days
 - ii) quarterly financial reporting
 - iii) response to Members not later than 2 days
 - iv) Open House every quarter
 - v) attract Members’ involvement and welcome their ideation

We are committed to redeeming the Members’ trust in us, always and every time.”

5. **Meetings of Managing Committee, other Committee(s) and Sub-Committee(s)**

Resolved that “All Meetings of this Managing Committee shall be held on the basis of NO Cost to the Club wherein all Costs of refreshments etc shall be borne by the participants”.

Further resolved that “All Meetings of the Committee(s) and Sub-Committee(s) of the Club shall be entitled to avail the listed refreshments at Club Cost, viz, Tea, Coffee, Nimbupani, Sandwiches, Pakoras and Biscuits; whereas anything else availed at the instance of the Convenor shall be borne by the respective Committee/Sub-Committee at NO Cost to the Club”.

Further committed by each Member present that any and all proceedings of this Managing Committee and other Committee(s) be treated as confidential and not to be shared outside save for the Official Communication sent out by the Club Office.

6. **Constitution Amendment Sub-Committee**

It was noted that the work of amendment of the Articles of Association of the Club so as to update them in line with the Companies Act, 2013 has to be taken up and completed on priority. After discussion it was resolved that a Sub-Committee of –

Convenor = PP Iqbal Wasu and Member = CA Anurag Sangal

...be and hereby constituted and tasked with this responsibility. They may seek assistance and counsel of any Member and/or Professional if they so desire.; and shall compile the suggested amended Articles and submit the same to this Managing Committee for consideration and further instructions.



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

7. Audit Committee

It was noted that an Audit Committee has served the Club Governance well in the past and it shall be good to provide for its formation on mandatory basis on a year to year basis with the provision of continuity with change; non-interference in its constitution by any current MC, who have to appoint only the III CA and one Member as specified every year.

After discussion, it was resolved that the Audit Committee be constituted and authorised with the given positions and having the following person(s) at present -

AUDIT COMMITTEE comprising of 6 Members as under -

1. I CA of town – Chairman – retire at end of his tenure = *CA Verendra Kalra*
2. II CA of town – Co-Chairman – become Chairman next Year = *CA Prashant Kochhar*
3. III CA of town – Member - become Co-Chairman next year = *CA Mohit Goel*
4. Member of the Club with an ability to read and understand the financial statements – retire at the end of the Year = *Mr Sanjeev Bhasin*
5. President of the Year = *Mr Samraant Virmani*
6. Convenor Finance of the Year = *CA Inder K Batta*

8. Permanent Oversight Committee

It was noted that the interest of the Club Governance shall be well served by the constitution of a Committee on a mandatory basis to ensure that on a year to year basis there is a continuity with change; larger Club interest is maintained; attention is given beyond just the current year; Vision Map for the Club becomes possible to be envisioned & implemented etc.

After discussion, it was resolved that the Permanent Oversight Committee be constituted and authorised with the given positions and having the following person(s) at present -

PERMANENT OVERSIGHT COMMITTEE of 5 Members as under –

1. President of Year -2 = Convenor = *PP Vimal Deep Singh*
2. Immediate Past President – President of Year -1 = *PP Devender S Mann*
3. Current President – Year 0 = *Mr Samraant Virmani*
4. Current Chairman of Audit Committee = *CA Verendra Kalra*
5. Current Co-Chairman of Audit Committee = *CA Prashant Kochhar*

9. Rationalisation of Work of Office and Other Staff

It was noted that the Office of the Club needs a proper and thorough Human Resource planning wrt Job/Work/Role for the overall Work to be done and per each employee therein with individual work metrics so that any Managing Committee can assign responsibility and demand accountability. This will also result in rationalisation of work and optimum utilisation of the Office Staff.

It was decided that a professional approach be taken to search and appoint the new Staff of the Club, if so required, who must have the requisite experience, skills and attitude for their respective role and responsibility in the Club. Resumes received against earlier advertisements be considered and if so required, fresh advertisements be placed to this effect listing the specs, responsibilities and expectations.



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

It was further decided that in keeping with our 'Scheme of Work, this be done with the objective of setting up a professional, efficient and independent Secretariat of the Club tasked with the executive authority and legal accountability to deliver on the policies framed by the General House and the Managing Committee(s) every year.

10. Status of Work as on 30-6-20, continuity and closure

The importance of an incoming Managing Committee being in the know of important statutory, regulatory and operational matters as on date of taking over was discussed and it was noted that the Club does not have a tradition of a documented handing over of work from one Managing Committee to the other and it creates a problem in continuing the work of the Club. After discussion, it was resolved that –

- a) The outgoing President and Committee Member(s) be requested to hand over charge by submitting a written Status Report as on 30-6-2020 to the Club Secretary giving major work done, work pending and to be taken care of, pending legal issues, compliances etc
- b) The outgoing President and Committee Member(s) be requested to understand their responsibility in all pending matters as on 30-6-20 and be requested to undertake to co-operate with this Managing Committee in its endeavour towards completion and closure of all such pending matters
- c) Specifically, since the outgoing Committee was not able to complete the Statutory Audit of Accounts for the year ending 31-3-20, they make all requisite follow up to complete this statutory provision and counter-sign the Final Statements of Accounts and prepare the Directors' Report thereon under their hand before handing over to this Committee for convening of the requisite General Meeting for their adoption by the Members.
- d) Secretary be authorised to send a written request for Status Report as on 30-6-2020 to all concerned professional agencies doing the Club Work viz.,
 - i) GST and TDS
 - ii) Income Tax Return and Appeals
 - iii) Audit – Statutory and Internal
 - iv) Bar Licence etc
 - v) Staff Dues of PF, ESI etc
 - vi) Civil Cases
 - vii) Criminal Cases
 - viii) Company Law
 - ix) Website updation
 - x) Any other matter that comes to light

11. Membership Details

The issue of Membership details as recorded in the Club was raised by all present and it was noted that the importance of updation of Membership details viz., email, phone number, postal address etc is paramount.

It was noted that in addition to being a regulatory anomaly, this situation creates issues in the smooth and efficient operation of the Club; Members do not receive Club notices and messages that seeds dissatisfaction towards the Club and reflects very poorly on Membership Services by the Club; more so in the present times, when it is the intention of this Managing Committee to organise online digital events.



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

After discussion, it was decided that the Club shall undertake a comprehensive KYM exercise to update and validate the requisite Membership details -

PP Iqbal Wasu and CA Anurag Sangal were jointly tasked take this forward on an immediate priority.

12. Disclosures from this new Managing Committee were obtained and taken on record.

13. Cognizance of the actions of Mr Pradeep Datta, Memb # 1542

Club Secretary Mr Ashok Ahuja placed on record an email dated 1-7-2020 addressed to him and received on the official Club Secretary email id from Mr Pradeep Datta, which amongst other things, states that –

“I have received your letter dated 30-6-20.....you have no business to write to me....if the ladies quoted by you have any problem with me, they are welcome to take whatever action they want.....”

He further informed this Committee that the purported letter dated 30-6-20 mentioned by Mr Pradeep Datta was in a sequence of a correspondence beginning with a Show Cause Notice issued to Mr Datta on 25-6-20 by Mr Ahuja under the authorisation of the then Managing Committee and placed on record –

a) Resolution dated 24-6-20 of the then Managing Committee to issue a Show Cause Notice to Mr Pradeep Datta following the complaints received against him from i) Mrs Lovely Rani, Company Secretary, ii) Mrs Kanika Anand, Company Secretary, iii) Mr Ramesh K Sharma, Advocate – all professionals providing services to the Club and iv) Mr Yashwant Singh, Asstt Secretary of the Club; and also for making derogatory remarks against the Ladies of the Club vis-à-vis their attire etc

b) Show Cause Notice dated 25-6-20 issued by the Club to Mr Pradeep Datta in pursuance of the above

c) Response dated 26-6-20 from Mr Pradeep Datta “...doubting the authenticity of this show cause letter...” and asking for “...copy of Board of Directors Resolution.....alongwith copy of complaint letters.....to enable me to give a detailed reply.....”

d) Letter dated 30-6-20 sent by the Club to Mr Pradeep Datta attaching copies of all documents required by him per above

He further informed this Committee that subsequent to the above referred email dated 1-7-20 from Mr Pradeep Datta wherein his response is self-explanatory, the Club had made a Complaint dated 1-7-20 to the Superintendent of Police (City) with a copy to the Senior Superintendent of Police Dehradun, attaching all of the above referred documents, as the last resort to defend the Club, its Managing Committee and its Members from any and all implications arising out of the said harassment and threats to the two lady professionals and the senior citizen professionals; and placed the same on record.



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

A perusal of the above and related papers was done and it was noted that –

a) an email dated 7-2-20 from Mr Pradeep Datta to the Club whereamongst other things, he has stated that –

“..Girls and Young women wear all kinds of revealing dresses which are indecent and not compatible with ethos of DDn club...”

b) an email dated 3-7-20 to the Club from Mrs Lovely Rani, Company Secretary where among things, she has stated that –

“...I could not reply the mail of Shri Pradeep Datta Ji as send on dated 30-5-20 because my Grand Father in Law just passed away, he sent me again a mail on 2-6-20 threatening to me that he will make a reference against me to ICSI. In spite of very difficult situation going through with me and my family members I replied to Shri Pradeep Datta Ji vide mail dated 2-6-20, But he sent me one more mail today dated 3-6-20 threatening to me that he has already made a reference to the ICSI. These type of unnecessary mails and threats are giving me mentally torture and since last 2 days I am in mental trauma....

.....Further, I want to clear here that if due to such type of threats cause Losses/ Trouble to me or any of the family members of mine whether Mentally or Physically or financially or any kind of loss (whether related to my profession/carrier or related to my dignity or related to work or any kind) at present or in future then Shri Pradeep Dutta Ji and Management of the Club “Dehra Dun Club” shall be solely and completely responsible...”

c) an email dated 24-6-20 to the Club from Mrs Kanika Anand, Company Secretary where amongst other things, she has stated that –

“...I have continuously been receiving email, mobile calls, SMS, whatsapp message, during the day and at other odd times form Mr Pradeep Datta.....

He is continually harassing me, creating unwanted pressure and threatening me to take legal action and drag me in different case at different forums.....

His unethical behaviour and creating unwarranted mental stress, pressure and is creating hurdles and for me in providing professional service to the club.

In case the same continues I shall be forced to take all legal measure against him with the women cell and other authorities for the harassment and unethical behaviour...”

It was also noted from the material on record that Mr Pradeep Datta has over the last few years been routinely making malicious allegations, using derogatory and/or inappropriate language and issuing threats against Members of the Managing Committee(s), Committee(s) of the Club, Members of the Club, Professionals hired by the Club and Club Staff both in print, email and verbally including during his visits to the Club.



DEHRA DUN CLUB LTD.

15, New Survey Road, Dehra Dun 248 001

After a discussion on all of the above, the Managing Committee unanimously decided and **Resolved that** –

- i) Mr Pradeep Datta, Memb # 1542 be and is hereby suspended from the Membership of the Club under Article 81 of the Club
- ii) An Inquiry Committee comprising Permanent Member(s) a) PP Harish Virmani – Chairman, b) Mrs Rachna Pandhi and c) CA Prashant Kochhar be and is hereby constituted to study this matter and recommend further action to this Committee
- iii) Notice of Suspension be issued to Mr Pradeep Datta forthwith
- iv) Members of the Club be informed of this development in a proper communication
- v) This Suspension and Complaint to the Police are without prejudice to any such further action that may be required under the laws of our country and Articles of the Club to safeguard the dignity and modesty of the 'Ladies of the Club' and all women in general as well as defend the Club, its Managing Committee and its Members from any and all implications arising out of the said harassment and threats to the two lady professionals and the senior citizen professional
- vi) Mr Gaurav Sharma, Advocate be and is hereby authorised to file the caveat in the relevant Court(s) in any matter with regard to Mr Pradeep Datta

14. Authority to the Secretary

'Resolved that the Club Secretary, presently Mr Ashok Ahuja, be and is hereby authorised to sign all letters, notices, communication etc and replying on any matter of the Club on behalf of the Managing Committee and that the Club shall indemnify the Secretary for any and all his actions done under such authorisation of the Managing Committee.'

There being no other matter, the Meeting closed with a vote of thanks to the Chair.

For and on behalf of the Managing Committee,

Samraant Virmani
President